

**Library Board of Trustees**

**April 9, 2025**

**Minutes**

1. **Call to Order:** The Library Board of Trustees meeting was called to order by Board Member Jim Flock at 4:00 p.m.

2. **Roll Call: Present:** Board Members: Jim Flock, Lynn Olson, Jessica Tancredi and Wendy Slatkin

**Absent:** Board Chair Ralph Cavallo

**Other:** Library Director Adam Tuckerman, Assistant City Manager Stephen Parker, Council Member James Breitling, Friends of the Library President Chester Olson, Operations Manager Martha Ulate

3. **Oral Communications:** None offered.

4. **Approval of Minutes:** Lynn Olsen moved to approve and Wendy Slatkin seconded the minutes for the March 12, 2025 meeting be approved as submitted.

5. **Correspondence/Communications -** None offered

6. **Old Business:** Discussion ensued over the self-checkout machines used by the public. Adam mentioned the units are approaching end of life use and currently do not have a service contract. Adam suggested the possible relocation of them once the library completes the infrastructure circulation desk redesign. Board concurred with perhaps one stand alone kiosk could be helpful and of good use for the public.

7. **New Business:** None offered.

8. **City Management Report:** James Breitling shared community updates, 4-12 Adult Egg-streme Egg Hunt, 4-19 Egg Scramble at Memorial Park, 4-26 Earth Day Celebration at Greenbelt Park. All upcoming community events are available to view on the City Website.

The Upland Police Department 2024 Annual Report is available for viewing via the City Website.

New businesses: Shoes that Fit, Las Prisas fine dining, & Charlie's Cheese Steaks soon to open.

Stephen Parker mentioned that Damien Arrula has been appointed Assistant City Manager.

Workshop Budget Reductions with special note on the library with no potential pending reductions.

9. **Library Management Report:** Adam reported the Kiwanis group awarded the Library Teen Garden \$1,000. The Institute of Museum and Library Services funding was terminated at the state and federal level. IMLS staff

put on administrative leave for three months. Civil suit action is pending.  
LTSA grant programs cancelled the library had applied for \$70,000.  
The appropriations for funding via Senator Reyes are still in the works.  
County Supervisor Curt Hagman has donated 2 Kindle Fire 7s that will be raffled off as well as Certificates of Participation for all children that enroll in the Summer Reading Challenge 2025.

10. **Friends of the Library:** Friends of the Library President Chester Olson reported the Friends group granted \$9,650 funding in April:  
Youth Services: \$3,600 for 2025 Summer Reading Challenge, \$3600 Teen Programs, \$1450 Adult Programs  
\$1,000 Adult Craft Program & Seed Program.  
Membership: 108 members  
Annual Friends of the Library membership meeting will be held on May 14<sup>th</sup> at 11 a.m.

11. **Adjournment:** Meeting adjourned 5:00 p.m.

Submitted By: \_\_\_\_\_

  
Martha Ulate, Operations Manager

Approved: